

**Written statement of a key decision**  
**Cabinet member finance and corporate services**

<b>Title</b>	<b>Re-procurement of Unit 4 Business World</b>
Decision maker	Cabinet member finance and corporate services Information about cabinet, including the names and contact details of the cabinet members, can be found here: <a href="http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251">http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251</a>
Date of decision	31 March 2025
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	Re-procurement of our ERP system - Unit 4 Business World
<b>Decision</b>	<b>That:</b>  a) <b>That the Cabinet Member for Finance and Corporate Services agrees to the draw down of £278k from revenue funds to reprocore the Council's Enterprise Resource planning System (ERP);</b> b) <b>The Cabinet Member for Finance and Corporate Services delegates authority to the Director of Transformation and Strategy to take all operational decisions, which will include procuring a new cloud-based software service, to implement recommendation a.</b>
Reason for the decision	As set out in the report. Documents relating to this decision are available at

	<a href="http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50051214">http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50051214</a>
Options considered	1. Maintaining the hosting of our Unit 4 Business World ERP system on the Herefordshire Council Network which is set to lose product support in 2026. Not recommended. This would prove catastrophic to delivering core business functions and would result in Herefordshire Council missing out on product developments. This includes the ability to update the system in alignment with any legislative changes and present potential exposure to cyber security risks.
Declarations of interest (see ▪ below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	31 <sup>st</sup> March 2025

Councillor: ..... Cabinet member finance and corporate services (Councillor Pete Stoddart)	Date 24 March 2025
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;

and

- in respect of any declared conflict of interest, a note of dispensation granted.